



YAMHILL FIRE PROTECTION DISTRICT
Business Meeting Minutes
275 South Olive, Yamhill, Oregon

Date and place: The meeting of the Fire Board was called to order on Monday, September 9, 2019, at the Yamhill Fire Protection District Fire Hall, 275 South Olive, Yamhill Oregon.

Board President Jim Phillips the Board meetings to order at 7:32 pm.

Board Members Present: President – Jim Phillips, Vice-President – Jon Peasley - Absent, Board Member- Paul Van De Grift – arrived @ 7:43 pm., Secretary-Joe Tavera, and Treasurer - Clint Giberson.

Officers Present: Chief Brian Jensen, Assistant Chief Trampas Bergstrom

Guests: Rocky Losli

President Jim Phillips gave the Oath of Office to Clint Giberson and Joe Tavera.

Public Comment:

- Rocky –
1. Follow up on the Thank You from the PAC. Jim Phillips advised that he is working on that.
 2. Strategic Plan – has it been reviewed and updated? It has been formally reviewed in a few years and the Board agreed to place it as an action item to do so, and update.
 3. Asked about the # of volunteers and developing a plan that included a support group. The Chief and Assistant Chief have been working on a plan and will have it ready before the 1st of the year.

Minutes of the Last Meetings:

Minutes from the August 12, 2019, Board meeting were reviewed.

Motion: Joe Tavera moved to accept the August 12, 2019 Board Meeting minutes as presented, second by Clint Giberson.

Phillips – aye

Giberson – aye

Peasley – Absent

VanDeGrift –Absent

Tavera - aye

Motion passed 3 ayes and 0 nays.



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Financial Report: Clint Giberson presented the Financial report.

Motion: Joe Tavera moved to accept the financial report as presented with a second by Clint Giberson.

Phillips – aye
Giberson – aye
Peasley – Absent
VanDeGrift – Absent
Tavera - aye
Motion carried 3 ayes, zero nays.

Chiefs Report:

1. Reviewed calls for August 2019.
2. Waiting to hear back on the AFG Grant, and SAFER Grant.
4. Finishing up with the Auditor.
6. Email out the updated Apparatus replacement Plan.
7. The Volunteers will be doing the Breakfast with Santa on December 7, 2019 with the theme being “Polar Express”.
9. The District was awarded the VFA 50/50 Grant for a total of \$16,600 which is for portable radios and pagers.
11. Working on completing the information and cost for the new Air Packs.

Old Business:

- ITEM 1: Oath of Office was done at the start of the meeting.
- ITEM 2: Gas Spill and Mediation – Chief Jensen reviewed with the Board on where it was at. Nelson Oil has requested to go to mediation on October 25, 2019 and that there would be a cost to the district for the mediator and then to have legal council there.

Motion: Clint Giberson moved to approve to pay the district mediation cost, along with approving to have Carrie Connelly present as the district’s legal counsel and appoint Board President Jim Phillips and Treasurer Clint Giberson to attend the



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Mediation with Chief Jensen and legal counsel. Second by Paul Van De Grift.

Phillips – aye
Giberson – aye
Peasley – Absent
VanDeGrift – aye
Tavera - aye
Motion carried 4 ayes, zero nays.

New Business:

ITEM 1: Engine Bids – Chief Jensen reviewed the 4 RFP’s that the district received for the new Engine. Went over the criteria used for scoring as published in the RFP. After being reviewed by Assistant Chief Bergstrom and Chief Jensen, staff recommended to the board to award the new engine to Fouts Bros.

Motion: Clint Giberson moved to follow the recommendation of staff and issue the Intent to Award to Fouts Bros, for the new Fire Engine and authorize Chief Jensen to sign the needed contract documents. Second by Joe Tavera.

Phillips – aye
Giberson – aye
Peasley – Absent
VanDeGrift – aye
Tavera - aye
Motion passed 4 ayes and 0 nays.

ITEM 2: Capital Improvement Levey Loan – Chief Jensen reviewed the 2 options to fund the New Engine and Air Packs. Option 1 was to work with SDAO and Option 2 was Government Capital.

Motion: Clint Giberson moved to go with Option 1 and use SDAO to obtain a loan for \$1,000,000 to be repaid with the levy funds and authorize Chief Jensen to sign the needed documents. Second by Paul Van De Grift.

Phillips – aye
Giberson – aye
Peasley – Absent



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VanDeGrift –aye

Tavera - aye

Motion passed 4 ayes and 0 nays.

ITEM 2: President Jim Phillips reviewed with the board members about the Chief's Dinner that was held in Carlton. Several of the departments are looking at a study to do a combined department. Jim advised them that he would like to see the study. The Board discussed it and agreed that they would like to see the study but had no intentions and providing funds for the study or to join the group in a joint move. Jim also advised the board that most of the county chiefs will retire in the next 1 to 5 years. The Board did agree to have Jim draft a letter to McMinnville Fire in, regards to the study and merging, to express the Yamhill Fire Protection District position that they are not in-favor of doing a merger with McMinnville.

Committee Reports:

Safety: Assist Chief Bergstrom reviewed the Safety Committee report.

Good of the Order:

ITEM 1: Next Fire Board Meeting will be October 14, 2019 at 7:30pm

Announcements:

ITEM 1: November 7-9, 2019 is the Oregon Fire Service Conference in Seaside.

Adjournment:

Motion: Clint Giberson made a motion to adjourn at 9:42 pm, seconded by Joe Tavera.

Phillips – aye

Giberson – aye

Peasley – Absent

VanDeGrift – aye

Tavera - aye

Motion passed 4 ayes and 0 nays.



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Meeting Adjourned: 9:42 pm

Respectfully submitted:

Fire Chief Brian Jensen

DRAFT