



YAMHILL FIRE PROTECTION DISTRICT
Business Meeting Minutes
275 South Olive, Yamhill, Oregon

Date and place: The meeting of the Fire Board was called to order on Monday, December 9, 2019, at the Yamhill Fire Protection District Fire Hall, 275 South Olive, Yamhill Oregon.

Board President Jim Phillips called the Board meetings to order at 7:37 pm.

Board Members Present: President – Jim Phillips, Vice-President – Jon Peasley, Board Member- Paul Van De Grift – Absent., Secretary- Joe Tavera, and Treasurer - Clint Giberson – arrived @ 7:44 pm.

Officers Present: Chief Brian Jensen, Assistant Chief Trampas Bergstrom

Guests: Rocky Losli, Jay Disbrow

Public Comment:

- Rocky –
1. Follow up on the Thank You from the PAC. Jim Phillips advised that he is working on that.
 2. When in Executive Session could the agenda and Board items be placed at the bottom of the stairs.

Minutes of the Last Meetings:

Minutes from the November 11, 2019, Board meeting were reviewed.

Motion: Jon Peasley moved to accept the November 11, 2019 Board Meeting minutes as presented, second by Joe Tavera.

Phillips – aye
Giberson – aye
Peasley – aye
VanDeGrift – Absent
Tavera - aye
Motion passed 4 ayes and 0 nays.

Financial Report: Jon Peasley presented the Financial report.

Motion: Jon Peasley moved to accept the financial report as presented with a second by Clint Giberson.



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Phillips – aye
Giberson – aye
Peasley – aye
VanDeGrift – Absent
Tavera - aye
Motion passed 4 ayes, zero nays.

Chiefs Report:

1. Reviewed calls for October 2019.
2. The Volunteers breakfast was very well attended with an estimated 800 to 1,000 people attending.
3. Completed the Hose and Ladder testing for the year with everything but 2 short pony sections of hose that failed. They were removed from service and discarded
4. Doing some maintenance repairs to the men's restroom. Replacing the toilets.
5. Assistant Chief Bergstrom provided an update on the Recruit and Retention.

Old Business:

ITEM 1: Nothing knew to report on the Gas Station Spill.

ITEM 2: Chief Jensen reviewed the grant's status.

New Business:

ITEM 1: Chief Jensen presented the quotes for new Scott Air Packs, RIT Paks and Fill Station for a Total of \$220,399.54. The District did comply with the Cooperative bid requirements.

Motion: Clint Giberson made a motion to approve the quote from MES and purchase the items listed on the quotes, and authorized Chief Jensen to sign the required paperwork seconded by Jon Peasley.

Phillips – aye
Giberson – aye



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Peasley – aye
VanDeGrift – Absent
Tavera - aye
Motion passed 4 ayes and 0 nays

ITEM 2: Chief Jensen presented and updated District Policy PER-744.

Motion: Clint Giberson made a motion to approve the revised District Policy PER-744, seconded by Joe Tavera.

Phillips – aye
Giberson – aye
Peasley – aye
VanDeGrift – Absent
Tavera - aye
Motion passed 4 ayes and 0 nays

ITEM 3: Chief Jensen presented and updated District Policy ADMIN-109.

Motion: Clint Giberson made a motion to approve the revised District Policy ADMIN-109, seconded by Jon Peasley.

Phillips – aye
Giberson – aye
Peasley – aye
VanDeGrift – Absent
Tavera - aye
Motion passed 4 ayes and 0 nays

ITEM 4: Chief Jensen presented the SDAO Professional Development Program and asked if the Board would support his enrollment into the program

Motion: Clint Giberson made a motion to approve Chief Jensen enrollment into the Professional Development Program with Board support, and authorize President Jim Phillips to sign the needed paperwork, seconded by Jon Peasley.

Phillips – aye
Giberson – aye
Peasley – aye



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VanDeGrift – Absent

Tavera - aye

Motion passed 4 ayes and 0 nays

ITEM 5: Board President Jim Phillips asked that we table the setting a date for a work session until the January 13, 2020 meeting.

Committee Reports:

Safety: Assist Chief Bergstrom reviewed the Safety Committee report.

Good of the Order:

ITEM 1: Next Fire Board Meeting will be January 13, 2019 at 7:30pm

Announcements:

ITEM 1: February 6-9 is the SDAO Conference in Seaside.

Adjournment:

Motion: Clint Giberson made a motion to adjourn at 8:30 pm, seconded by Joe Tavera.

Phillips – aye

Giberson – aye

Peasley – aye

VanDeGrift – Absent

Tavera - aye

Motion passed 4 ayes and 0 nays.

Meeting Adjourned: 8:30 pm

Respectfully submitted:

Fire Chief Brian Jensen